

Maccabi NSW

TITLE	Youth and Community Manager (Youth Manager)
CAPACITY	Full time
Location	Bondi Junction + flexible working arrangement
REPORTING TO	General Manager NSW
PRIMARY RESPONSIBILITIES (Summary)	<ol style="list-style-type: none"> 1. Overseeing camps, and school engagement 2. Facilitating and managing social sports 3. Initiating and managing social sport events (e.g. gala days, rock climbing, kayaking, running groups etc) 4. Growing community engagement, particularly in the young adults demographic, including arranging leadership programs

About Maccabi NSW

Our Aim is to connect our community through sport and wellness, encouraging more people to participate in healthy physical activity and to adopt a positive lifestyle, to strengthen Jewish identity and continuity and make friends for life.

Maccabi NSW is part of the worldwide Maccabi family represented in over 80 countries with over 450,000 members. Our members participate in national and international sporting events, including Junior Carnival and the Maccabiah Games.

Maccabi NSW key priorities:

1. Supporting constituent organised sport clubs.
2. Facilitating events, including, national and international sporting events, school camps, youth leadership programs, and a vibrant All Abilities program.
3. Growing and developing Maccabi Life, that focuses on promoting health and well-being within the community through physical movement, health education and community connection. Activities include, social interaction, non-competitive exercise and movement, health and wellness education through talks and seminars and more.
4. Supporting and promoting the awareness and community involvement in the Hakoah club - Jewish Community Centre development project.

Maccabi NSW is a constituent member of the Jewish Communal Appeal (JCA) and supports JCA's fundraising activities within the community.

About the role

The successful candidate will be responsible for:

- Developing a strategic direction for growing and managing children, youth and community / young adults engagement
- Managing and driving children and youth camps
- Further developing youth engagement through social sport, health & wellness events
- Driving and promoting young adult and leadership development with structured programs and mentorship through participation and contribution to Maccabi NSW.

MegaCamps and National Carnivals

As the Manager for school holiday camps (MegaCamps) and Junior Carnival, the Youth Manager will:

- drive all core functions of the event including logistics, promotions & marketing, scheduling venues / activities / transport, organising & preparing leaders, communications with parents, safety/first aid and budgeting.
- assist Team and Leadership Managers to select, organise and prepare the youth leaders as well as potentially play an active role in being a Carnival youth leader.

Community, leadership and social sport

The Youth Manager will actively

- build, engage, motivate with and organise Maccabi's Youth Leaders for involvement in school holiday camps and Junior Carnivals.
- help to support leadership development programs and opportunities with the aim of cultivating future leaders.
- provide administrative support to current social sport activities, (Social Mixed Netball, Social Football, and Social Basketball) as well as establish new social sports and social activities aimed at the young adult demographic (18-35)
- liaise with various stakeholders including youth leaders, Maccabi clubs, schools and other community organisations, as well as the Maccabi Australia Leadership Committee.
- take on general office duties as required and may contribute to website management, social media and event management.

This role would be suitable for someone with experience in managing camps and events, who is passionate about working with kids, youth and young adults and is an experienced coach and/or youth leader.

Key Objectives for this Position

- Define a vision and strategic direction for the role and focus areas
- The Youth Leaders and volunteers are well organised and engaged with consistent involvement opportunities
- Camps are well planned and delivered
- Camps demonstrate growth in number of attendees and outreach engagement
- Smooth and efficient support service to Social Sports
- Appropriate, timely and effective assistance to team/carnival managers in preparing for Junior Carnival

Desired Skills & Experience:

- Positive attitude and willingness to engage the youth leaders
- Highly organised and pro-active in approach (shows initiative)
- An effective communicator
- Is outputs-focused and can work autonomously
- Has an analytical and strategic mind to solve problems and improve efficiencies
- Competent IT/computer skills; familiarity with MS Office (Outlook, Excel, Word, Powerpoint)
- Previous youth leader or coaching experience would be advantageous
- Experience with organising/running small-medium events (an advantage)
- Previous involvement in and familiarity with Maccabi (an advantage)

To find out more or to apply please submit a CV and cover letter to gm.nsw@maccabi.com.au

Application close 1 September 2022.